

Treasurer (2 year position)

Must be a member in good standing of MTRA

Must be a CTRS

- Attend at least 3/4 of yearly board meetings
- Submit monthly ideas/resources for the MTRA web page and quarterly ideas/resources for the membership newsletter
- Recruit candidates for the board
- Serve as a member of the Executive Committee
- Serve as chairperson of the conference planning committee
- Be responsible for the financial management of the association (reconcile monthly bank statements; pay any bills incurred by the association; file annual non-profit form with the IRS; and coordinate quarterly review of financial records)

THIS POSITION WILL REQUIRE MEETING WITH APPROPRIATE BOARD MEMBERS AT THE BANK IN ORDER TO BECOME A USER ON THE ACCOUNT.